

The Junction Public School P&C

MEETING MINUTES

Meeting Date: Tuesday, 13 October 2020

Acknowledgement of country provided.

Attachments: Uniform Report, Accounts summary,



Meeting	The Junction Public School P&C Meeting		
Date	13 October 2020	Opening Time	6.33pm
Chairperson	Belinda Parker	Closing Time	8.07pm
Location	Teleconference - Zoom		
Attendees			
Ben Britton	Nikki Paton		
Ali Robinson	James Carrington		
Grant Jackson	Ying McKenzie		
Mark Duffield-Thomas	Connie Emmington		
Naomi Wilkinson			

Apologies			
Jarie Case	Cath Larkman		
Julie Warton			
New Financial Members			

Unendorsed Minutes

Item	
1.	Acknowledgement of Country
2.	Previous Minutes / Business Arising from Previous Minutes
	<ul style="list-style-type: none">- Changes:<ul style="list-style-type: none">- typo of Kinder Orientation date - Should read 28 Oct- clarified that \$100 for Cath Larkman was for flowers to the hospital- Approved: MDT- Seconded: NW
2.	Reports
	<p>President's Report</p> <p>What an exciting school holidays we have had, the new playground equipment has been installed and we cannot wait for the rest of the soft fall to be delivered and the kids to have access from week 2.</p> <p>I know from walking past this week and watering the plants that they are already having fun in the creek bed!</p> <p>I want to take this opportunity to give some heartfelt thanks, this project commenced in 2017 with the initial concept of extra fitness equipment for the TJPS kids and it was due to the passion and fundraising carried out by the 2017 Trivia Night Team, headed up by Olivia Ryan, that we had a large portion of the money for this project. There was significant back and forth, blood, sweat and tears, put into this project and then the very generous contribution of \$40,000 from The Junction Public School, instigated by our Principal Cath Larkman, has led to it finally being possible!</p>

The Junction After School Care (JASC) also pledged their support to us using \$16,000 from their donation to the P&C several years ago; this led to a total project budget of \$80,000 being available to make this dream a reality and to provide a playground worthy of these kids!

Nikki Paton has been instrumental in the vision for a playground that not only encompasses fitness, but that also nature play.

Timber Creations designed and installed the play equipment; the quality of materials and workmanship has been second to none. The whole team in the office and on site have been professional and flexible and I have really enjoyed their company through the course of this project.

Cameron Johns from AMU, has been great to deal with and has pushed this project through all the hurdles to close to its completion.

Connie Emmington jumped into Cath's role and whilst very busy continued to meet with myself and Cameron to make sure this project continued.

I would like to acknowledge a whole list of people and say thank you, I have missed anyone please let me know:

The 2017 Trivia Night Sponsors

Concrete One

Central Vein & Cosmetic Medical Centre

12Rnd Fitness

Hunter Diabetes Centre

Absolve Legal

Newcastle Fertility Specialists

Body Worx Physiotherapy

Sukimama Catering

Capital Property Investment Advisers

Yoga with Geraldine Coren

Lingard Cardiology

Rocking Auctions

F45 Training Newcastle

InZane Football

Fitness Junction

Lingard Private Hospital

Dalton Partners

Carla Swimwear

BuildCert Consultants

Ninja Parc

National College of Dance

Genesis Fitness Club

Blac Swan Dance Studio

HK Powder Coating

To all the 2017 Trivia Night businesses that donated prizes.

To all the P&C Members and Executive Teams of the past 3 Years – I know we don't do this for the accolade but we all deserve a pat on the back to pull off all the significant fundraising events and project management, which then enables the technology, sports equipment, flexible furniture and this play equipment to be available for our children in school, is significant, so thank you and congratulations on donating your time to our kids!

To all the parents who got dirty last Friday, thank you for taking time out in your holidays to come and help. To all the parents who couldn't help but wanted to, thank you and we understand that timing doesn't always work out.

To my Husband – Adrian Parker for all his labour and bridge building and the rest of my family for the time they gave to this project, thank you.

To Lushgrow for donating and planting the plants in the creek bed on Saturday.

Before I move on to other topics I wanted to read from Nikki's document that we have provided to the school for use with the playground. I will also make this document available to be attached to the minutes and for the P&C and any parents interested.

"Welcome to the TJPS Fitness and Nature Playground. The Playground is a space for you to enjoy in so many different ways! Here you will find wonderful opportunities to play, exercise, be with friends, be creative, be in Nature or even have some quite time. Let's Play!"

So, onto the next!

We are thrilled that T4 sees some easing of restrictions and we may be able to come back to all the things we love, like reading groups and assemblies at some point. The school will advise on how this will be managed.

We are also thrilled that the T4 Orientation will go ahead, an action item for tonight will be how to best manage this for the parents.

Betty Anderson Award closes at the end of this month, we have had some nominations and I encourage all of you to think about deserving recipients- COVID has shut the school to a lot of volunteering, so think back before this time as to who consistently helped out, perhaps there are some departing parents who have given a lot over their child's primary school years that need to be acknowledged.

Thank you

Belinda Parker

- NP thanked BP for her efforts to drive the playground production
- YMc asked what else is to be done for the playground
 - BP: the outdoor kitchen is being made currently and will be installed between wk2-4. The softfall should be delivered this week and hopefully will be ready to use by next monday
 -

Principal's Report

Provided by Connie Emmington

Have been very busy and will send a principal's report tomorrow.

Reminder that charity day is coming up but unsure how it will be conducted given current restrictions. Possible that it could be run as 'charity week'. Thinking week 8.

Suggests that P&C fundraising could be held off until next year so as not to compete with charity day/week and the school fundraising for sponsor children overseas.

- BP asked that we don't sell soft drinks at school
 - CE agreed and reports that she will advocate for 'no soft drink'
- YMc asked that it be clearer who the children are that are being supported.
 - CE reported that it is difficult as the children decide who they want to donate to

The school has bought a 3d printer at a very good price which will be in the Maker's Space very shortly.

Juncyard Journal Edition 3 came out last term.

- BP: asked if children get to see it at school
 - CE: yes it's available in the library and in class

YMc asked if there was any updates on the library

- CE: the library team is working on being able to stream the Book Week parade. Things are improving, and it may be that term 1 next year will be back close to normal
- CE: also noted that Mrs Willoughby will be going on maternity leave late this year and EOI will be sent around soon
- CE: Several thousand dollars spent on new books, including more books for year 6 kids, as well as reference books for parents and teachers eg: Dark Emu

Three parent volunteers have agreed to be on the School Planning focus groups in week 7 (Nov 23). Up to 6 adults in the meeting room space.

- BP reiterated the importance of being involved

The kids are ecstatic about the playground and we can't wait for the fence to come down. The Year 6 student voice team are coming up with plans for use to be distributed to the classes. Teachers will then take classes individually to show them how to safely play on the equipment. Cleaners will have to wipe down the equipment after every use.

Treasurers Report (see attached accounts for details)

Lots of money spent this month for the playground construction

Term deposit comes out next month. We will need to give instructions to the bank

Building account unchanged.

Special projects remains unchanged.

Everyday account has been used to pay the Dept Educ and Timber Creations. Just under \$48500 for use.

\$2000 from uniform shop.

Some 2019 sports grants unclaimed. Need a decision on what to do.

- MDT: It feels like we have promoted it enough and those that haven't sent back the form are unlikely to claim it.
- YMc: we should add to the form with a end date
 - MDT: "If we don't hear from you by a specific date, we will assume it is a donation back to the P&C"

	<p>Uniform Shop (see attached for details) Update provided on Stock on hand.</p> <p>Still a lot of formal uniform that isn't being bought (white shirt, summer tunic, grey shorts etc).</p> <ul style="list-style-type: none"> - BP suggested reduced prices on the formal uniform - MDT proposed that we might need to sell at lower than cost to move it: shirts and shorts at \$15 each (losing \$2 each), summer tunics \$25, winter tunics \$30, - AR will put something together to advertise the sales on Facebook and Skoolbag <p>AR questioned restock levels given that this year was a large order due to the new uniform.</p> <ul style="list-style-type: none"> - long discussion about quantities of individual items and sizes <p>AR presented a fundraising idea. Based on Michelle's idea for mother's day plates led to her finding Crazy Camel, which doesn't fundraising selling products based on the children's artwork eg: shopping bags, plates, calendars etc. Could be good for christmas.</p> <p>AR to look into the logistics in more detail and leave the calendar in the office.</p> <ul style="list-style-type: none"> - BP: After the year we have had, perhaps it's not the best time to fundraising - YMc: Suggested further exploration is worthwhile - MDT: another school had a school 'gift registry' system, that allows people to donate whatever amount to specific items that school indicates they need.
	<p>Action Item Register - open items</p>
	<ul style="list-style-type: none"> - Items for discussion: ● Betty Anderson Award <ul style="list-style-type: none"> ○ BP: we have had a few nominations, but I encourage people to have a think about people who consistently work to make the school better ○ Recognising people who volunteer to help the school - Betty Anderson was a longtime Canteen Manager ● 2021 Kinder Parent Zoom meet up <ul style="list-style-type: none"> ○ YMc asked about specific guidance about the meet up ○ BP: there was some confusion between P&C parent meet up vs Kinder Orientation run by the school. Still need to do something, could be zoom, or could be standing at the gate and saying "Hi". <ul style="list-style-type: none"> ■ YMc: Could we hold the morning tea at Rolands Park? <ul style="list-style-type: none"> ● BP: aren't we still restricted to 20 outdoors? ● YMc: Is it better in person or zoom? <ul style="list-style-type: none"> ○ NP: better in person ● JC: I think it's important that communication is improved on 2020's setup ● YMc: suggested the priority is to facilitate mingling, so moved that we hold off until the november orientation and then hold something in the park. <ul style="list-style-type: none"> ○ All agreed to ask Rachel Vogelzang if it is possible to change the date on the flyer <p>Update on action items as necessary:</p> <ul style="list-style-type: none"> ● Fitness Park ● Sustainability ● Event Planning ● JB memorial Plaque <ul style="list-style-type: none"> ○ Ange to update ● Sentral Parent Portal Trial

	<ul style="list-style-type: none"> ○ CE: the trial hasn't moved forward much since Cath's accident, but the staff will be looking at the portal next week. CE has been quite happy with the information that people had provided in the trial. ○ BP: notifications still not working <ul style="list-style-type: none"> ■ CE: has put in a features request, hoping to have an answer by the end of this year ● Sensory Wall <ul style="list-style-type: none"> ○ TBC
4.	New Business
	-

Next Meeting: Tuesday 3rd November 2020

September Uniform Report

Sports polo shirt SOH/Sold update:

Size	Current SOH	Sold 2020	Sold 2019	Total sold 2019/2020	ORDER
4	59	29	20	49	0
6	11	118	188	306	150
8	22	98	209	307	180
10	6	118	219	337	200
12	19	77	125	202	100
14	9	33	22	55	30
xs	14	8	9	17	
s	6	5	1	6	

We also need to order 2x size XXS/XXXs for a student in year 5.

660 x \$18.70= \$12,342

660 x \$26.00= \$17,160

Profit \$4,818

Sports black shorts SOH/Sold update:

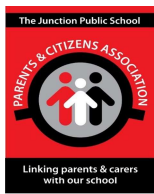
Size	Current SOH	Sold 2020	Sold 2019	Total sold 2019/2020	ORDER
4	18	27	17	44	20
6	34	46	89	135	50
8	10	57	100	157	50
10	31	52	100	152	50
12	8	33	42	75	50
14	9	7	13	20	10
xs	6	1	3	4	
s	5	0	2	2	

210 x \$15.95= \$3,349.50

210 x \$21.00= \$4,410

Profit \$1061

Total order cost \$15,671.50



1		<u>Term Deposit 50102983 - JASC Donation</u>		
OPENING BALANCE		<u>Maturity Date 08/11/2020</u>		<u>\$36,964.47</u>
Incoming	<u>Description</u>			
	Total Incoming			<u>\$0.00</u>
				<u>\$36,964.47</u>
Outgoing	<u>Cheque #</u>			
	Total Outgoing			<u>\$0.00</u>
Approved Expenditure				
Fitness/Nature Play	Action item #7/#23	NB: Discussed with JASC (president email)		\$16,000.00
		<u>Closing Balance</u>		<u>\$20,964.47</u>
2		<u>Building Account 7683</u>		
OPENING BALANCE				<u>\$7,964.86</u>
Incoming				<u>\$0.00</u>
Outgoing				<u>\$0.00</u>
	Closing Balance			<u>\$7,964.86</u>
3		<u>Special Projects Account 0021</u>		
OPENING BALANCE				<u>\$4,755.33</u>
Incoming	<u>Description</u>			
Total Incoming			\$0.00	<u>\$28,755.33</u>
Outgoing				
Total Outgoing	<u>Cheque #</u>		\$0.00	<u>\$4,755.33</u>
	Closing Balance			<u>\$4,755.33</u>
Approved Expenditure				
Sensory Wall	Action item #53			\$4,000.00
		Total approved		<u>\$4,000.00</u>
		Total Available		<u>\$755.33</u>
4		<u>Every Day Account 10027667</u>		
OPENING BALANCE				<u>\$91,397.96</u>
Closing Balance				<u>\$57,395.40</u>
<u>For the Month of September 2020</u>				
Uniform Shop	Income Uniform Shop	\$	2,072.39	
	Expenses Uniform Shop			
	Profit/Loss	\$	2,072.39	
Sports Grants 2019	Total outgoing	\$	-	
Everyday MasterCard Top up	Total Outgoing	\$	-	
Creative Garden	Total Outgoing	\$	-	
P and C Membership	Total Incoming	\$	-	
Nature Play Playground	Total Incoming			
	Total Outgoing		-3495	outdoor kitchen
Department of Ed .	Total Outgoing	-\$	32,500.00	Playground
Other Payments	Total Outgoing	-\$	79.95	Cath Get well gift, LC plaque install
	Total Incoming	\$	2,072.39	
	Total Outgoing	-\$	36,074.95	
Payments to be Made				
JB Memorial Plaque (action item #38)	Plaque	\$	200.00	AL overseeing
Abby Rossa	SG 2019-13	\$	50.00	(account rejected by bank) RS following up??
PSW	Book bags S1187646	\$	678.75	? School pays for these
Fitness Park/Nature Play	Action item #7/#23	\$	4,005.00	(note: \$7,500 rocks and landscaping)
Nature Play Playground- Maintenance (3 yrs)	(meeting 25/9/2020)	\$	2,000.00	
Nature Play Playground - contingency	(meeting 25/9/2020)	\$	2,000.00	
	Total Available			<u>\$48,461.65</u>
5		<u>Every Day MasterCard2020</u>		<u>Expiry 07/2024</u>
Opening Balance			422.55	
Total incoming		\$	-	
Total Outgoing		\$	-	
	Closing Balance	\$		<u>422.55</u>